

# **EASTINGTON PARISH COUNCIL**

## **SOLAR FUND GRANT POLICY**

### **1. Introduction**

An agreement is in place between Cambridge Solar Power Ltd and Eastington Parish Council with regards to a community fund generated from Hillview Solar Farm.

The amount paid to Eastington Parish Council is determined each year according to an agreement based on £1000 per MW and distributed amongst the parishes surrounding Hillview Solar Farm.

The fund is to be used for goods or services which are for the promotion or improvement of the environmental, social, or benefit of the local community.

The following terms of reference have been produced to guide the procedures of the distribution of funds.

### **2. Administration of Funding**

Eastington Parish Council is bound by the following conditions as part of the agreement:

- The Parish Council will keep a public record of the payments received under this scheme, including the date received and how the fund was disbursed in the local community
- The Parish Council will provide Cambridge Solar Power Ltd a copy of the record referred to above
- The Parish Council must have eligible powers to be able to spend and authorise expenditure.
- All monies received under this scheme will be kept in a bank account separate from the Parish Council's monies.

In accordance with the Parish Council's general Grant Policy, the Parish Council will consider grant applications under this scheme twice a year in March and September, and otherwise only by exception.

### **3. Eligible organisations**

Organisations eligible to receive a grant must be within the Eastington Parish or have significant benefit to the Parish, and can include:

- Voluntary, community groups, Parish Council
- School and educational establishments.

Successful organisations will need to have their own bank or building society account with a minimum of two signatories. A copy of the latest audited accounts will have to be provided to support the grant application.

Organisations will be expected to demonstrate efforts to match fund and provide evidence of such with the application form.

### **4. Exclusions**

Grants will not be available for:

- Commercial organisations
- Private membership based sports clubs and facilities (unless membership is open to the general public without undue restriction)
- Projects that will only benefit one individual
- Funding core costs in organisations such as salary costs, building rental, utilities etc

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- Retrospective funding
- National charities that aren't specifically working within the Parish
- Gaining or obtaining a loan or financing a loan.

### **5. Terms and conditions**

- Grant funding must be spent within one year of receipt
- Applicants will be invited to the Annual Parish Meeting to give a report on their project
- There are limited monies available in this fund; therefore not all eligible applications will be successful. The decision of the Parish Council is final.

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## **SOLAR FUND GRANT APPLICATION FORM**

### **Section 1: Tell us about you and the organisation**

<b>Full name of organisation:</b>
<b>Address of organisation:</b>
<b>Name of person making this application:</b>
<b>Position held within organisation:</b>
<b>Contact address if different from organisation address:</b>
<b>Email address:</b>
<b>Telephone number:</b>
<b>Please describe the purpose of your organisation and what it does:</b>
<b>Do you have a constitution / set of rules and regulations for your organisation?</b> Yes / No      If so please provide a copy
<b>Do you have a bank account in the organisation's name which requires at least 2 signatories?</b> Yes / No

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### **Section 2: Tell us about the project**

<b>What is the Project Title:</b>
<b>Write a brief description of the project that you wish to use the grant for:</b>
<b>Describe <u>how</u> it will benefit the community (either economically, socially and/or environmentally) and <u>who</u> it will benefit:</b>
<b>What are the proposed start and end dates of the project?</b>
<b>How much will the project cost?</b>
<b>How much are you applying for?</b>
<b>Please list all other sources of funding, including applicants own funds (please attach evidence of efforts made to match funding):</b>
<b>If the project will have ongoing running or maintenance costs in the future, please indicate how these will be met/funded:</b>

Please attach copies of the previous year's audited accounts for the applicant organisation.

If your application is successful payment will be made by cheque to the applicant organisation (unless otherwise specified).